



CONVOCATION GUIDELINE

INTRODUCTION 1.0

This guideline provides all the information you need for the 15th Convocation Ceremony of the University of Cyberjaya. It explains what to prepare before, during, and after the ceremony, as well as important procedures you must follow.

Please read this guide carefully to ensure a smooth and memorable convocation experience.

2.0 THE CEREMONY

The 15th Convocation Ceremony will celebrate the Class of 2025 from postgraduate, bachelor's, and diploma programmes.

• Dates: 29 & 30 November 2025

• Venue: Grand Hall, Level 4, University of Cyberjaya

• Sessions: Four (4) sessions, two (2) days

A detailed programme schedule (by date and session) is available at Table 1 below.

Please refer to the following page for the detailed schedule of programmes, dates, and sessions for the conferment. The event will begin with the conferment of honorary awards to distinguished individuals in recognition of their contributions to advancing knowledge, promoting social good, developing their professions, and fostering growth within their industries and the nation as a whole.

For the full ceremony agenda, please refer to Appendix 1

Table 1: Schedule for the Conferment Session

Date / Day	Morning Session (8.00 am)		Afternoon Session (12.00 pm)
	1. Doctor of Philosophy (PhD)	1.	Master of Business
	2. Doctor of Philosophy (PhD)		Administration
	in Medical Science	2.	Master of Business
	3. Doctor of Philosophy (PhD)		Administration – ODL
	(Management)	3.	Master of Business
	4. Doctor of Philosophy (PhD)		Administration – CP
29th November	(Pharmaceutical Sciences)	4.	Bachelor in Business
2025	5. Master in Science		Administration (Honours)
(Saturday)	6. Master of Medical Science	5.	Bachelor in International Business
	7. Master of Pharmaceutical Sciences		Management (Honours)
	8. Master in Clinical Pharmacy	6.	Bachelor in Accounting and
	9. Doctor of Pharmacy		Finance (Honours)
	10. Master of Clinical Psychology	7.	Bachelor in Information
	11. Master of Science in Occupational	-	Technology (Honours)
	Safety and Health Management	8.	Bachelor in Physiotherapy (Hons)















	T	1
	12. Master of Science in Public Health	9. Diploma in Business
	(Global Health)	Administration
	13. Master of Physiotherapy	10. Diploma in Accounting
	14. Bachelor of Medicine and Bachelor	11. Diploma in Information
	of Surgery (MBBS)	Technology
	15. Bachelor of Pharmacy (Hons)	12. Diploma in Cosmetic
	16. Bachelor of Biomedical	
	Engineering Technology (Honours)	
	17. Bachelor of Homeopathic Medical	
	Science (Hons)	
	18. Bachelor of Nursing (Hons)	
	19. CIPD Programme	
Date / Day	Morning Session (8.00 am)	Afternoon Session (12.00 pm)
	Bachelor of Occupational Safety	Diploma in Occupational Safety
	and Health (Hons)	and Health
30 th November	and Health (Hons) 2. Bachelor of Psychology	and Health 2. Bachelor of Occupational Safety
30 th November	and Health (Hons) 2. Bachelor of Psychology (Hons)	and Health 2. Bachelor of Occupational Safety and Health (Hons)-CP
2025	and Health (Hons) 2. Bachelor of Psychology (Hons) 3. Diploma in Medical and Health	 and Health Bachelor of Occupational Safety and Health (Hons)-CP Diploma in Occupational Safety
	and Health (Hons) 2. Bachelor of Psychology (Hons) 3. Diploma in Medical and Health Science	 and Health Bachelor of Occupational Safety and Health (Hons)-CP Diploma in Occupational Safety and Health-CP
2025	 and Health (Hons) 2. Bachelor of Psychology (Hons) 3. Diploma in Medical and Health Science 4. Diploma in Psychology 	 and Health Bachelor of Occupational Safety and Health (Hons)-CP Diploma in Occupational Safety and Health-CP Diploma in Psychology-CP
2025	and Health (Hons) 2. Bachelor of Psychology (Hons) 3. Diploma in Medical and Health Science	 and Health Bachelor of Occupational Safety and Health (Hons)-CP Diploma in Occupational Safety and Health-CP

^{*} Subject to changes and further notice

3.0 PROCESS FLOW GUIDELINES FOR GRADUANDS

This section explains everything you need to do before, during, and after the ceremony. Please follow all steps carefully.

3.1 Convocation Pre-Requisites & Clearance

Every graduand (attending or not) must complete these steps:

1. Complete required forms & surveys

- o Fill in the UoC Alumni Survey Form at <u>UoC Alumni Survey 2025</u>
- o Complete the Study Completion Clearance Form (print and bring during regalia collection)
- o Print the Convocation Form (submit during regalia collection: 24 28 November 2025)
- Fill in the MoHE Graduate Tracer Study (Sistem Kajian Pengesanan Graduan -SKPG) at https://graduan.mohe.gov.my/SKPG25/

Refer Appendix 4: Graduate Tracer Study (SKPG) Guidelines

Keep the confirmation slip (show the confirmation slip during regalia collection: 24 - 28 November 2025)













Important: If someone else is collecting your regalia/scroll, they must also provide a copy of your tracer study slip.

For any issues with the MoHE Graduate Tracer Study (Sistem Kajian Pengesanan Graduan - SKPG), email: iied@cyberjaya.edu.my

2. Clear financial matters

Settle all outstanding fees by 13 November 2025 (Thursday)

3. Request official letters (if applicable)

- o Completion of Study Letter
- o First-Class Honours Verification Letter (for CGPA 3.67 achievers PTPTN loan exemption)

4. Confirm your attendance

- Check your **graduation status** in the UoC convocation website <u>UoC</u> Convocation Website (https://web.cyberjaya.edu.my/2025-convocation/)
- ii. Pay the Convocation Fee (RM500) before 13 November 2025 (Thursday)
 - Payment link: Finance Portal
 - Reminder: Convocation fees are non-refundable and non-transferable.

iii. Complete the RSVP Attendance Form online at UoC Convocation Website

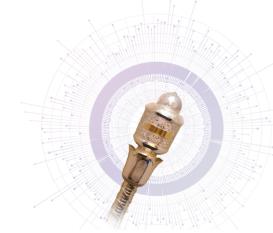
- Upload the following:
 - Signed Study Completion Clearance Form
 - Convocation fee payment receipt the payment receipt can be retrieved by using the finance link below: https://cyberjaya.atlassian.net/servicedesk/customer/portal/11/group/11 /create/10259
 - MoHE Tracer Study confirmation slip

3.2 Preparation for the Ceremony

1. Clearance of Graduation Form

Before collecting your regalia, you must bring and clear your Convocation Form at these counters:

- **Graduand Counter**
- Industry & International Engagement Department (IIED) Counter
- Regalia Counter
- Finance Counter















Counter Schedule (Pre-Convocation):

Date	Day	Time	Venue
24 – 27 November 2025	Monday – Thursday	10.00 am – 5.00 pm	
2023	Thursday	3.00 pm	Level 1, Academic
28 November 2025	Friday	10.00 am – 2.00 pm	Block, UoC

2. Collection of Regalia

- a) Graduands are required to collect their regalia in person from the Regalia Counter.
- b) Graduands who wish to authorize an immediate family member to collect the regalia on their behalf must complete the Authorization Form to Collect Regalia (available on the website). The authorized representative must present the completed form together with:
 - A copy of the representative's identification card/passport, and
 - A copy of the graduand's identification card/passport.

At the Regalia Collection Counter, please ensure that the following items are collected from the Convocation Officer:

- Mortar board (for Diploma, Degree, Masters)
- Bonnet (*for* PhD/Doctorate)
- Hood
- Robe

All graduands are required to be in full academic regalia on Convocation Day. A step-by-step tutorial on wearing the regalia can be accessed via the link: https://www.youtube.com/watch?v=NRq6jrDqpao

Tips for Wearing Regalia:

- Wear smartly and neatly.
- Hood must cover both shoulders.
- Mortar board: tassel on the left side.
- Bring pins/hairpins to secure hood and mortar board.

Neminder:

- Do not alter the robe.
- Regalia must be returned in good condition.
- *Non-compliance with dress requirements* = *not allowed into the hall.*



















3. Rehearsal Session

Attendance is compulsory for all graduands receiving awards.

o Date: 28 November 2025 (Friday)

o Time: 3.00 pm

o Venue: Grand Hall, Level 4, UoC

Assembly points:

- Session 1 graduands: Gather at Level 1, Academic Block, by 2.45 pm
- All other graduands: Assemble at Grand Hall, Level 4, at 3.00 pm
- ⚠ Only graduands are allowed in the Grand Hall during rehearsal.

3.3 The Conferment Ceremony

The Convocation is a formal event. Please follow the dress code, etiquette, and instructions carefully.

1. Dress Code

Male Graduands

- Long-sleeved shirt with tie and dark trousers
- Hair length must not touch shirt collar

Female Graduands

- National dress or formal attire
- Long-sleeved attire
- Indian female graduands may wear sari (must cover the belly)
- Long hair should be tied low at the neck (to fit the mortar board/bonnet)

Not allowed on stage:

- Purdah
- Turbans (except Sikh)
- Skirts with slits / skirts above the knee
- Transparent dresses without lining

Shoes (All Graduands)

- Wear covered, formal shoes only
- No sports shoes, sandals, slippers, or very high/slippery heels
- Reminder: All graduands must wear full regalia (robe, hood, mortar board/bonnet).









2. Ceremony Etiquette

To preserve the dignity of the ceremony, please observe the following:

- Wear academic regalia at all times
- Remain in the hall until the ceremony ends
- Stand during the entry and exit of the procession
- Keep mobile phones silent mode
- No cameras/video cameras in the hall
- No food, drinks, or smoking inside the hall
- No photography or video-taking by graduands or guests during the ceremony
- Guests are not allowed on stage at any time
- Be respectful to fellow graduands and maintain proper decorum

3. Seating Arrangements

- Each graduand will receive 2 Hall Passes (for parents/family) and 1 Parking Pass
- Passes will be distributed during regalia collection or registration on the day

Morning Sessions (8.00 am – Sessions 1 & 3)

- Graduands: Register at UG Level → RFID card testing at Level 1, Academic Block → Wait in holding room
- Parents with Hall Passes: Enter Grand Hall, Level 4
- Other family members: Live-streaming room, Level 1, Academic Block

Afternoon Sessions (12.00 pm – Sessions 2 & 4)

- Graduands: Register at UG Level → RFID card testing at Level 1, Academic Block → Wait in holding room
- Parents with Hall Passes: Wait in Parents Holding Room, Level 1, until morning session ends \rightarrow Then enter Grand Hall
- Other family members: Live-streaming room, Level 1, Academic Block

5. Procession & Receiving Your Scroll

- o Line up according to programme / by marshal order
- o Proceed into the hall as instructed by marshal order
- o At the stage:
 - i. Hand RFID card to staff
 - ii. Walk to the Chancellor when your name is called
 - iii. Stop at the 'X' mark, bow respectfully
 - iv. Receive scroll folder
 - v. Take a side-step, pose for the camera, and exit the stage









6. Group Photoshoot

- After the ceremony, follow marshal instructions to proceed for the official group photoshoot
- Venue will be announced by staff-in-charge

3.4 Post-Convocation Ceremony

After the ceremony, graduands must complete the following steps:

1. Returning of Regalia

- Bring your Convocation Form (hardcopy) for clearance.
- Return your robe, hood, and mortar board/bonnet at the designated counters.

Regalia Return Schedule:

Date	Day	Time	Venue
29 November 2025	Saturday	2.00 pm – 4.00pm	Room 131, Academic Block,
30 November – 5 December 2025	Sunday - Friday	10.00 am – 4.00pm	UoC

A Regalia must be returned in good condition. Fines apply for late return, damage, or loss:

No.	Item	Rate
1.	Late return of the Academic Regalia	RM30.00/day
2.	Lost/ Damage of Robe	RM300.00
3.	Lost/Damage of Mortar Board	RM70.00
4.	Lost/Damage of Hood	RM40.00
5.	Lost/Damage of 1 set of the Academic Regalia	RM350.00

Late return charges start from 8 December 2025.

2. Collection of Academic Scroll & Transcript

- Bring both:
 - o Completed Study Completion Clearance Form
 - o Completed Convocation Form
- All sections must be cleared up before you can collect your documents.

Collection Options:

- 1. Self-Collection
 - o Collect at Examination Counter (dates in Appendix 3)
 - o Present Matric Card / IC









- 2. Authorized Representative (Immediate Family Only)
 - o Complete Authorization Form to Collect Academic Scroll & Transcript (available on convocation website)
 - Provide:
 - Copy of your IC/passport
 - Copy of representative's IC/passport
- 3. By Post/Courier
 - o Request via Exam's email (exam@cyberjaya.edu.my)
 - Delivery charges apply

Note: Graduates who cannot collect within the stipulated period must email the Examination Department (exam@cyberjaya.edu.my) with a notification/request letter.

a) Collection of Scroll and Academic Transcript

Date / Day	Time	Venue
29 November 2025 (Saturday)	2.00 pm - 5.00 pm	
30 November 2025 (Sunday)	10:00 am – 12:00 pm 2:30 pm – 5:30 pm	Examination Counter,
1 December 2025 onwards Monday – Friday (Except Public Holidays)	10:00 am –5:00 pm	Student Support Hub, Level 1

4.0 GUIDE FOR PARENTS & GUESTS

To ensure a smooth and memorable ceremony, please take note of the following guidelines for parents, guardians, and guests.

4.1 Entrance & Passes

- Each graduand will receive:
 - o 2 Hall Passes (for parents/family to enter Grand Hall)
 - o 1 Parking Pass (first-come, first-served basis)
- Passes can be collected during regalia collection or on the ceremony day at registration.
- Hall Pass must be shown before entering the Grand Hall.
- No replacement passes will be issued if lost.
- Extra passes cannot be bought.

4.2 Parking

- Vehicles must display the official Parking Pass on the dashboard.
- Park only in designated areas.

4.3 Children & Guests

- Children under 12 years old are not allowed in the Grand Hall.
- Other family members (without Hall Pass) may view the ceremony from the livestreaming room at Level 1, Academic Block.



















4.4 Photography & Video

- Personal photography and video recording are **not allowed** inside the Grand Hall.
- Official photographers will be available.

4.5 Accessibility Support

Parents or guests who require a wheelchair or special seating must inform the Graduand Committee in advance via email: convo15@cyberjaya.edu.my

5.0 CONTACT DETAILS

For any enquiries, please contact the relevant department:

Reference	Contact Details
Graduand Committee	Telephone No.: +603 8313 7000 (General Line)
(Graduation status, attendance confirmation, convocation	E-mail: convo15@cyberjaya.edu.my
payment, hall passes, OKU parking, wheelchair requests)	Mdm. Atiqah (Head) ext. 7338 Mr. Faiz Nurafiq (Admission) ext. 7247 Ms. Sufiah (Admission) ext. 7247 Ms. Amyra (Admission) ext. 7153 Ms. Nur Syazwani (Faculty of Medicine) ext. 7116 Ms. Hazirah (Faculty of Business and Technology) ext. 7112 Ms. Munirah (Faculty of Health) ext. 7307 Mr Raiyan (Faculty of Safety and Health) ext. 7005 Ms. Hamizah (Faculty of Safety and Health) ext. 7290 Ms. Nadiera (Faculty of Psychology & Social Sciences) ext. 7378 Ms. Izyan (Faculty of Psychology & Social Sciences) ext. 7226 Mdm. Vino (Centre for Collaborative Programmes) ext. 7338
Industry & International Engagement Department (MoHE Graduate Tracer Study /Sistem Kajian Pengesanan Graduan - SKPG)	E-mail: <u>iied@cyberjaya.edu.my</u> Mdm. Rafidah Asmuni ext 7385
Regalia (Collection and return of regalia)	Ms. Siti Rahayu / Mr Mohd Khairul Fatha ext. 7225 rahayu@cyberjaya.edu.my khairulfatha@cyberjaya.edu.my
Admission and Records Dept. (Correction of personal and contact information in UoC	E-mail:admission@cyberjaya.edu.my
Student Portal)	
Examination Dept.	
(Collection of academic transcript and academic scroll)	E-mail: exam@cyberjaya.edu.my















Finance Department (Outstanding/Convocation fees or any other finance matters)	Email: finance_ar@cyberjaya.edu.my Finance helpdesk: https://cyberjaya.atlassian.net/servicedesk/customer/portal/11
IT Department (Student Portal)	E-mail: <u>IT@cyberjaya.edu.my</u>











APPENDIX 1: TENTATIVE AGENDA

Morning Session

8.00 am - Guests seated

9.00 am - Arrival of Honoured Guests

9.30 am - Procession of Graduands/Academics into the Hall

The Main Procession into the Hall

Negaraku and University Anthem Do'a recital

- Opening Remarks by the Chancellor Welcoming Speech by the Vice Chancellor

- Conferment of Adjunct Professors

Conferment of Degree by Programmes

Conferment of Deans Award

Conferment of Industrial Award

Conferment of Vice Chancellor Award

Conferment of Chancellor Award

Valedictorian Speech

Adjournment of Ceremony

"Negaraku"

- The Main Procession exits the hall / Session ends 12.30 pm

Afternoon Session

2.00 PM - Guests seated

2.10 PM - Arrival of honoured guests

2.30 PM - Procession of Graduands/Academics into the Hall

The Main Procession into the hall

Negaraku and University Anthem Do'a recital

- Opening Remarks by the Chancellor Welcoming Speech by the Vice Chancellor
- Conferment of Degree by Programmes Conferment of Deans Award Conferment of Industrial Award
- Adjournment of Ceremony

"Negaraku"

4.30 PM - The Main Procession exits the hall / Session ends

* This agenda is subject to change



^{*} This agenda is subject to change





APPENDIX 2: PAYMENT INSTRUCTION





PAYMENT INSTRUCTIONS (CONVOCATION)

Please follow the steps stated as per below. For student who has excess fees, you may opt for setting off your excess fee to convocation fee and refer to step 2.

STEP 1: PAYMENT OPTIONS

You can make payment through the following payment options and refer to the payment instruction after payment is made.

DOMESTIC PAYMENT INSTRUCTIONS

OPTION 1: JomPAY (Preferred Option)

Biller Code: 72207

Ref-1: Student Matric Number (State 8 digit Student Matrix Number without space/hyphen)

Ref-2: Convo Fee

Step 1: Look for the JomPAY logo on your invoice

Step 2: Login to Internet or Mobile Banking at your bank and look for JomPAY

Step 3: Enter the JomPAY Biller code "72207", Student Matric at Ref -1 and Convo Fee at Ref-2

OPTION 2: Online Payment Portal FPX (Preferred Option)

♦ FPX

Please access our online payment portal for payment via bank-transfer and credit card and choose option

"Convocation Fee" at http://www.cyberjaya.edu.my/onlinepayment/onlinepayment.php

OPTION 3: On-campus Payment Counter



You may make payment by credit card/debit card over the Finance counter at Level UG, UOC Campus Please note that we do not accept cash payment above RM200 per transaction per student per day

Operating hours: Mon - Fri 09.15 am to 05.15 pm (Lunch break 01.00 pm - 02.00 pm on Mon - Fri, 12.30 pm - 02.30 pm on Fri)

OPTION 4: Online Banking

Account Name: UOC SDN BHD

Beneficiary Bank: AFFIN ISLAMIC BANK BHD

AFFIN BANK Account Number: 10-673-000249-2

Important: Kindly indicate Student Matric Number and Convo Fee as reference

(This is applicable to both students and parents)

OPTION 5: DUITNOW /QR PAY



Merchant Name: UNIVERSITY OF CYBERJAYA

You can scan the QR Code provided via your Ewallet apps (Boost App, M2U, MAE, T&G and more)

Important: Kindly indicate Student Matric Number and Convo Fee as reference

INTERNATIONAL PAYMENT INSTRUCTIONS

OPTION 1: Flywire (Preferred Option)



Login to https://payment.flywire.com/pay/payment bottom of the webpage and choose option "Convocation Fee" or simply log in to flywire.com/help

OPTION 2: Online Banking/ Telegraphic Transfer



UOC Sdn Bhd Account Name:

Beneficiary Bank: Malayan Banking Berhad

Account Number: 5686 0302 8978

No. P1-13, Shaftsbury Square, Lot No 2350 Cyber 6, Persiaran Multimedia, 63000 Cyberjaya, Branch Address:

Selangor

Company Registration No: 201901030593 (1339923-X)

Swift Code: MBBEMYKL

Important: Kindly indicate Student Matric Number and Convo Fee as reference

(This is applicable to both students and parents)

STEP 2: FINANCE HELPDESK



Kindly scan and email to Finance Helpdesk a copy of proof of payment (e.g., bank in slip, transfer receipts) via www.cyberjaya.edu.my/students . Please click on "Finance Department", then choose the option "Convocation Payment" and start filling up your details. Proof of payment must be enclosed in the attachment for Finance processing. Proof of payment will be accepted by UOC only upon UOC and/or bank's verification.

For student who wish to set off your excess fees to convocation fee, please mention in the summary

Cyberjaya, Selangor Darul Ehsan Persiaran Bestari, Cy



+603 8313 7000









APPENDIX 3: LIST OF HOTELS

No.	Hotel	Contact No.
1	Dash Box Hotel	03-8322 7171
	Persiaran APEC, Cyber 8, 63000 Cyberjaya.	
2	Le Méridien Putrajaya	03-8689 6888
	Lebuh IRC IOI Resort City, 62502 Putrajaya.	
3	Pullman Putrajaya Lakeside	03-8890 0000
	No.2, Jalan P5/5, Presint 5, 62200 Putrajaya.	
4	Pulse Grande Hotel (Putrajaya Shangri-La)	03-8887 8888
	Taman Putra Perdana Presint 1, 62000 Putrajaya.	
5	Dorsett Putrajaya	03-8892 8388
	Lot 3,3C5, Jalan Tun Abdul Razak, Presint 3, 62000	
	Putrajaya.	
6	Palm Garden Hotel	03-8943 2233
	IOI Resort City, 62502 Putrajaya.	
7	Zenith Putrajaya	03-8893 9993
	No. 1, Jalan P2/A, 62100 Putrajaya.	
8	The Everly Putrajaya	03-8892 2929
	No. 1, Jalan Alamanda 2, Presint 1, 62000 Putrajaya.	
9	Putrajaya Marriot Hotel	03-8949 8888
	IOI Resort City, Sepang Utara, 62502, Selangor	
10	Cyberview Resort & Spa	03-8312 7000
	The Lodge, Persiaran Multimedia, Cyber 7, 63000	
	Cyberjaya, Selangor.	
11	Citadines DPulze Cyberjaya	03-8689 9888
	12, Lingkaran Cyber Point Timur, Cyber 6, 63000	
	Cyberjaya, Selangor.	
12	Tan'Yaa Hotel Cyberjaya	03-8688 8888
	Block 3520, Jalan Teknokrat 6, Cyber 5, 63000 Cyberjaya,	
	Selangor.	
13	Shaftsbury Serviced Residences	03-8686 0088
	A-G-01, Shaftsbury Residences, Jalan Impact, Cyber 6,	
<u></u>	63000 Cyberjaya, Selangor.	
14	Hotel Hilal	03-8322 8455
	4806-0-13, CBD 2, Persiaran Flora, Cyberjaya, Selangor.	













APPENDIX 4: GUIDELINE GRADUATE TRACER STUDY 2025

GRADUATE TRACER STUDY 2025 (Sistem Kajian Pengesanan Graduan - SKPG)

Access to the SKPG online survey for ALL UoC Class of 2025 graduates will be available from 1st October 2025 until 20th February 2026.

Participation in the study is compulsory for all graduates. You are required to complete the online survey by visiting https://great.mohe.gov.my/ and selecting the 'SKPG' section. Please ensure that all information provided is accurate. All responses will be treated with strict confidentiality.

Completion of this survey is mandatory and must be done before collecting your convocation robe.

The Graduate Tracer Study, also known as Sistem Kajian Pengesanan Graduan (SKPG), is an annual initiative by the Ministry of Higher Education (MoHE) aimed at assessing the employment outcomes of graduates after completing their studies.

Key Objectives of the Study:

- To collect graduates' feedback on academic programs, campus facilities, and the effectiveness of the teaching and learning experience.
- To support universities in enhancing the quality of their services and contribute to the continuous improvement of the national higher education system.
- To evaluate graduate employability and performance in the job market after graduation.

If graduates' employment status changes, please click SKPG 2.0. The employment status update can be made the next day after completing SKPG. Graduates are required to update records when there are changes in employment status and information. Subsequent updates are only allowed the following day.

For more information, kindly refer to the Graduate Tracer Study User Guidelines or submit your inquiries to: <u>iied@cyberjaya.edu.my</u>

Thank you for playing an important role in the success of the UoC Graduate Tracer Study!

SKPG GUIDELINES

Follow the guideline below to complete the Graduate Tracer Study / Sistem Kajian Pengesanan Graduan (SKPG). Please ensure you follow the steps carefully and answer all questions.

1. Log in to the website https://great.mohe.gov.my/. You may select your preferred language by clicking the flag icon located at the top right corner of the page Persiaran Bestari, Cyber 11, 63000 Cyberjaya, Selangor Darul Ehsan



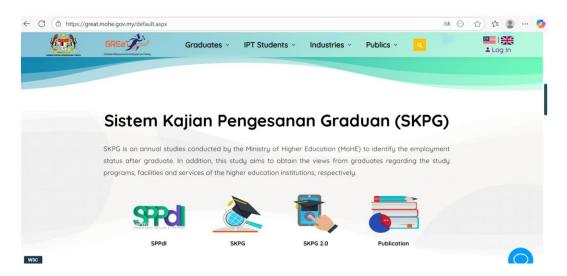




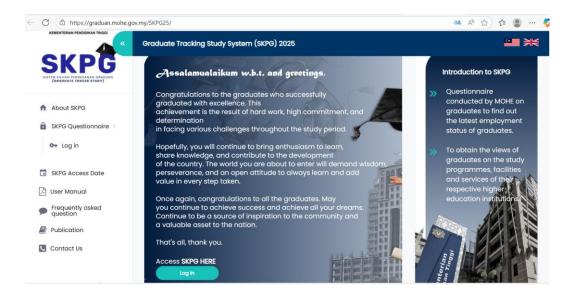




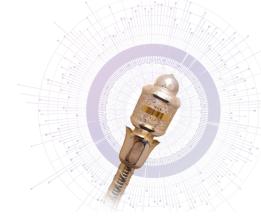
2. Click on "SKPG".



3. Click on "Log In"

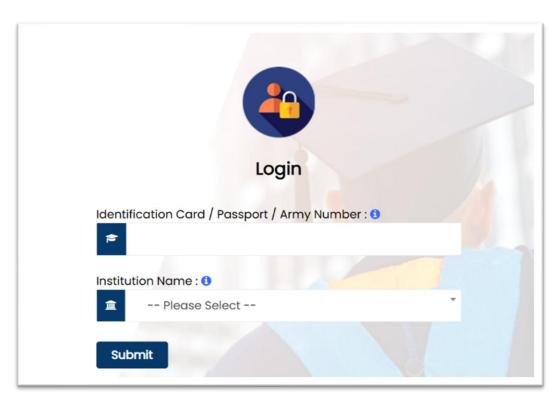


- 4. In the Login section, Please fill in the information as per the example below:
 - Identification Card / Passport: 012345678910
 - Institution Name: UoC | UNIVERSITY OF CYBERJAYA









5. Review and complete the information displayed in Section A. Then, proceed to answer Sections B to G.







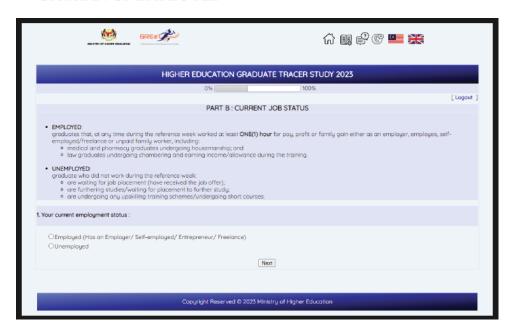




EMPLOYMENT STATUS

The selection in Section B: Employment Status will determine which section graduates need to complete:

Section C: EMPLOYED, or Section D: UNEMPLOYED



DEFINITION OF EMPLOYED:

Any work that provides wages, profit, or family income, whether working as:

- Government employee / private sector employee (including NGOs)
- **Employer**
- Self-employed
- Freelancer
- Unpaid family worker
- Medical and pharmacy graduates who undergo housemanship / tutorage; and
- Law graduates undergoing chambering and receiving a salary/allowance.
- Gig Economy Workers

You are considered EMPLOYED (full-time/part-time) if you are a Gig Economy Worker, including:

- GrabFood
- foodpanda
- Bungkusit
- Personal Shopper

















- **Tailor**
- Livestock Farmer
- Freelancer
- Food Truck Operator
- Assisting in family business, and others

DEFINITION OF UNEMPLOYED:

Graduates that are unemployed / not earning during the time of answering the survey including graduates who:

- Is awaiting job placement (has received a job offer);
- Are continuing their studies/waiting for a decision/placement to continue their studies;
- Is enrolled in a program to upskill themselves or is attending a short course

6. Print Slip

Verify the accuracy of the information displayed on the survey slip before printing it.





















"Take Charge of Your Growth and Future!

Upskilling Training

Company Name	Website Link	
GREaT – Upskilling Training by GREaT MOHE	https://great.mohe.gov.my/Kemahiran	
E-LATiH by HRD Corp	https://elatih.hrdcorp.gov.my/	
MyMAHIR by TalentCorp	MyMAHIR by TalentCorp Malaysia	

Career Portal

Job Portal Name	Website Link	
LinkedIn	https://www.linkedin.com/jobs/malaysia-jobs/	
MYFutureJobs	https://myfuturejobs.gov.my/	
JobStreet by Seek	https://www.jobstreet.com.my	
Jobstore	https://www.jobstore.com	
Indeed	https://my.indeed.com	
Hiredly	https://my.hiredly.com	
Jora	https://my.jora.com	







